



THE MORRIS FARM

## The Morris Farm Trust Craft Fair 2019 General Information and Guidelines

- **Sunday, July 28th** – 10am-4pm; setup for participants 8:00am
- The Morris Farm Trust Craft Fair will take place at the Morris Farm, 156 Gardiner Road, Rt 27, Wiscasset, Maine in our historic barn. We can expand to our Learning Center if more spaces are needed. This event is in conjunction with Maine Open Farm Day.
- Participants will be juried to ensure a variety of products keeping with a handcrafted standard. Applicants will need to fill out an application and submit 3 image samples of their work. All items for sale should be reflected in your submitted images and made by the crafter listed on the application.
- The approximate space will be approximately 8X8 with a fee of **\$30.00**, which includes a 6' table and chairs. No electricity is available. Applicants should sign and return their application with the entry fee, agreeing to allow us to use the images of their work to promote the event.
- **Applications** are available by email request at [info@morrisfarm.org](mailto:info@morrisfarm.org) or by stopping at the Morris Farm. Applications will be in the entry way. Email your completed application and images to: [info@morrisfarm.org](mailto:info@morrisfarm.org), putting **ATT Lori Bryant** in the subject line. Once you are notified of your acceptance you will send your checks to: The Morris Farm Trust, Att Lori Bryant, P.O. Box 136, Wiscasset, ME, 04578.
- Please note that Morris Farm is a non-smoking campus.

- MF reserves the right to deny participation to vendors whose merchandise is deemed inappropriate for visitors.
- The show will officially open to the public at 10:00 am and end at 4:00 pm. All participants may set up their spaces starting at 8:00am and NOT tear down until AFTER 4:00pm. Unloading can take place in front of the barn but since parking is limited, we request that all vehicles move across the street to the old school parking lot in order to keep Morris Farm parking spaces available for visitors.
- All crafters are to leave their area clean at the end of the show. This includes removing all personal trash and/or recyclables.
- Applications must be received by **April 30th**. Notifications to crafters will be made by **May 15th**. All booth fees are due by **June 15th** and are deposited upon receipt.
- **Refund Policy:** Should an exhibitor be accepted and have paid their entry fee for the craft fair, but have to drop out, to receive a refund: WRITTEN NOTICE of CANCELLATION must be received 2 weeks before the event. That means no later than **July 13th** for a \$25 refund. Less than two weeks notice or not showing up for the event, an exhibitor would forfeit their entire entry fee. The latter could compromise their acceptance for future craft shows.
- This is a rain or shine event. If there is inclement weather, please be aware that you are expected to be there. Failure to show up may influence your future acceptance.
- The Morris Farm Trust reserves the right to cancel/refund in the event of unforeseen circumstances.

## **Review of Timeline for The Morris Farm Trust Craft Event 2019:**

- **March 15th** – Application and information is available on-line by contacting us at: [info@morrisfarm.org](mailto:info@morrisfarm.org) and will also be available in the entry of Morris Farm. Completed application and images may be emailed to: [info@morrisfarm.org](mailto:info@morrisfarm.org), with ATT Lori Bryant in the subject line
- **April 30th** - Deadline for submitting applications and images for craft fair.
- **May 15th** - Selection of craft vendors made and notification sent by jury.
- **June 15th** - \$30.00 payment due for participating crafters.
- **July 1st** - Final information mailed or emailed to participating artists for the craft show.
- **July 13th** - Cancellation deadline for craft show – 2 weeks before event for \$25 refund; no refund after that date.